

Payment Options

Please see below the options for payment of fees:

1. Payment at the UPLB Cashier's Office (8 AM-12 NN only, Mondays to Fridays)

Please use Account Code: **9304811-503-4020201099** to pay the application fee.

2. Send through LBC Pesopak (door to door delivery).

Kindly send your payment to:

Admission Section, Office of the University Registrar,
G/F CAS Annex I Building
UPLB, Laguna
(Tel. No. 049-536-2553)

3. E-Payment thru Link.Biz

Access through Link.Biz Portal using Landbank website and follow these steps:

- (1) Click "Liz.Biz Portal"
- (2) Click "Pay Now"
- (3) Click letter "U" and look for University of the Philippines Los Baños
- (4) Click "Continue"
- (5) Fill in the required information in the display:

Transaction Type*	Select "Other Document Fee"
Payment Option*	Select your payment option
LANDBANK/OF Bank Account Number*	Enter : Bank Account Number of Payee
Amount*	Enter : 100.00 OR 150.00
Purpose of Payment*	Enter : Payment for Application Fee as (Second Degree OR Non-Degree OR Transferee)
Reference*	Enter : 93 048115034020201099
Name*	Enter: Complete name of Applicant
College*	Enter: Complete name of College
Date and Time*	Enter: Date and Time

- (6) Type in the text displayed in the verification field
- (7) Click "Continue" and wait for further instructions
- (8) A Debit Confirmation Slip of Landbank Link.Biz Portal and/or email confirmation will be issued for every successful transaction.
- (9) Send a scanned or pdf copy of the receipt to our.uplb@up.edu.ph for monitoring purposes.

For bank transfer, dollar payment:

Bank Name: Land Bank of the Philippines

Bank Address Victoria Ela Avenue, UPLB Campus, Los Baños Laguna 4031

Account Name: UPLB Revolving Fund Dollar

Bank Acct No. 1894-0022-27

Bank Branch UP Los Baños

Swift Code/BIC: TLBPPHMMXXX

Send the transfer details /document to Tita Vhie. Then send the copy to aasambrano@up.edu.ph of Cashier's Office for issuance of OR.

Indicate the Fund code to which the payment will be posted/recorded by Accounting. Then Cashier will send the copy of OR thru email or can get the original copy to Cashier. Tita Vhie, indicate na lang sa email mo to send na lang ang copy ng OR or kukunin ang original.

Bank Deposit or Bank Transfer:

Account Name: UPLB REVOLVING FUND DOLLAR

Account Number: 1894-0022-27

Bank Name: Landbank of the Philippines

Address: Victoria M. Ela Avenue Los Banos Laguna

Swift Code: TLBP PH MMXXX

They will submit or send a copy of the validated deposit slip or proof of payment/confirmation slip to Ms. Antoneth Sambrano, aasambrano@up.edu.ph for issuance of Official Receipt. Also, inform Ma'am Antoneth of the details of payment, e.g. Application Fee (OUR Account Code: 9304811-503-4020201099 - USD 20.00; CVM PF (Account Code: 9318328) - USD 15.00